

# Alief ISD Education Foundation

## 2017 Innovative Education Grant Request for Proposal

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### PURPOSE

The purpose of the Alief ISD Education Foundation Innovative Grant program is not to increase performance on standardized test scores, but rather to enhance the educational experience in the classroom. The Foundation will support grants that demonstrate a well designed implementation plan, grants that motivate students, and grants that are innovative or novel.

### TIMELINE

February 20, 2017	Grant applications are posted on the Alief ISD website and e-mailed to campuses
March 31, 2017	Applications are due by 4:00 p.m. Please deliver to the Alief ISD Administration Building to the attention of the Alief ISD Education Foundation. Late applications will not be accepted.
March 31, 2017-April 24, 2017	Applications are reviewed by Grant Review Committee.
April 28, 2017	Foundation votes on recommendations at Foundation Board Meeting
May 2, 2017	Grantee recipients are notified
May 10, 2017 at 4:00 p.m.	Reception for grant recipients at the Administration Building in the Board Room
May 12, 2017-July 1, 2017	Funds are available to grant recipients and projects begin
Second Week of July 2017	Funds are closed. Items must be received by August 31, 2016.
June 3, 2017	Evaluations are due to the Foundation.

### RESPONSIBILITY OF GRANT RECIPIENTS

- Use the awards for the purpose intended. Use only approved Alief ISD vendors and follow district purchasing procedures.
- Prepare and submit an evaluation report including qualitative and quantitative results of the project.
- Agree to share successful procedures in staff development sessions.

### APPLICATION GUIDELINES

- Submit three (3) copies of your proposal. One of those copies should have original signatures on page 1.
- The deadline for submission of proposals is **4:00 PM on March 27, 2016. NO LATE PROPOSALS WILL BE ACCEPTED.** Applications may be delivered or mailed to Craig Eichhorn, Treasurer, Alief ISD Education Foundation, c/o Alief ISD, 4250 Cook Road, Houston, TX 77072, or sent through the district mail—but applications must arrive by 4:00 PM on the due date.
- Please **do not** include special folders or envelopes with your application. These will only be discarded or donated before forwarding your application to the reviewers.

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- Please **do not** hand write your application. Only typed applications will be accepted. Use a minimum of 12-point font. The application is available on the Alief ISD web site at [www.aliefisd.net](http://www.aliefisd.net).
- If you received a Foundation grant last year but you have not submitted your evaluation report, you are not eligible to submit an application this year until those documents are received by the Foundation.
- The minimum funding level is \$250 per project. The maximum for a campus grant is \$1,500, a district-wide grant is \$2,500, and a multi-site grant (two or more campuses) is \$2,000.
- If you are submitting attachments to your application that cannot be copied (i.e., artwork, book, etc.), please submit three attachments so that each reviewer will get one.
- If your project involves adding technology software, you must seek approval from the Instructional Technology group (Vicki Fisher). New hardware requires approval from Technology Services (Wally Rakestraw). If you are awarded a grant, the funds cannot be spent until the technology is approved. If the technology is not approved, the money will be returned to the foundation.
- Applications must be reviewed by the Campus Shared Decision-Making Committee for congruency with campus goals and programs. Applications must be signed by the principal and the SDC facilitator.
- Since applications must be approved by the campus principal and Shared Decision-Making Committee, grant awards **cannot** be transferred between campuses. If a teacher transfers to another campus or resigns from the district, the grant award will be returned to the Foundation or the campus principal may select another teacher to carry out the project on the original campus.

### TIPS FOR SUCCESSFUL GRANT WRITING

- ◆ Proposals may be reviewed by persons outside the employment of Alief ISD. Please avoid educational jargon or abbreviations when writing your application.
- ◆ If your request includes technology, provide a thorough description of the technology, what it can do, and if it is being used elsewhere in the district, explain the success.
- ◆ Projects should demonstrate a positive impact on student learning.
- ◆ Team-teaching or interdisciplinary projects are encouraged as they sometimes have a greater impact than single classroom projects.
- ◆ Proposals that incorporate matching funds or school and community resources will be looked upon favorably. Other contributions are a sign of commitment to the project and will multiply the effectiveness.
- ◆ The Foundation will consider requests for staff development activities (attending workshops, training, bringing in a consultant), but only when these activities represent one component of a well-planned project integrated with other activities that directly impact students. The Foundation will not fund travel-related costs such as lodging, mileage, or per diem.

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## Grant Application Scoring Rubric

	Score (max 10)	Factor	Total Score
<p><b><u>Project is Instructionally Based, Follows District and Campus Goals and is Clear (50%)</u></b></p> <ul style="list-style-type: none"> <li>The project is <b>instructionally based</b> and an extension of district and campus goals.</li> <li>The objectives are clearly stated and easily understood and the need for the project is clearly documented.</li> <li>Description and work plan of the instructionally based project is clearly articulated and the need for the project is clearly documented.</li> <li>The activities are aligned with the goals of the project and are tied to the Campus Action Plan.</li> </ul>	_____	X 10	_____
<p><b><u>Project Challenges Students and is Innovative (30%)</u></b></p> <ul style="list-style-type: none"> <li>Project <b>challenges students</b> to use higher level thinking skills.</li> <li>Project is Innovative or novel and goes beyond traditional teaching methods and promotes interaction by students.</li> <li>The project will improve, advance, or enrich student learning and incorporates hands-on learning.</li> </ul>	_____	X 6	_____
<p><b><u>Budget and Scope (10%)</u></b></p> <ul style="list-style-type: none"> <li>Clear &amp; concise plan for use of money</li> <li>Detailed itemization of all costs &amp; materials</li> <li>The expected results are sufficient to justify the amount requested.</li> <li>Large # of students impacted (immediate &amp; future)</li> <li>Reusable materials purchased</li> </ul>	_____	X 2	_____
<p><b><u>Project Evaluation (10%)</u></b></p> <ul style="list-style-type: none"> <li>The measure of success is clearly described.</li> <li>There is a plan for gathering data to measure success.</li> </ul>	_____	X 2	_____
<p>SCALE: 186-200 Excellent 172 -185 Good 160-171 Satisfactory</p> <p><b>SCORES UNDER 159 WILL NOT BE FUNDED, EVEN IF MONEY IS AVAILABLE.</b></p>		Total Score	_____ (200)

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**ALIEF ISD EDUCATION FOUNDATION GRANT EVALUATION FORM**

**Due June 2, 2017**

(Please Type)

Title of Grant \_\_\_\_\_

School: \_\_\_\_\_ Subject Area: \_\_\_\_\_

Individual Submitting Evaluation: \_\_\_\_\_

To ensure that Alief ISD Education Foundation Innovative grant funds continue to enhance, promote, and augment classroom instruction as well as address unique needs of our school campuses. Please answer the following question:

*Was this grant project worthwhile?*

*How did your grant project impact the children it served?*

*What were your stated goals? Did you achieve your stated goal(s)? If not, why not?*

*Would you recommend these materials/techniques to be requested for other classrooms?*

**Please use this evaluation form when submitting your evaluation report at the end of the grant cycle.**

**Attach any pictures or data that supports the success of your program.**